

MINNESOTA JUDICIAL BRANCH	
LAW CLERK TRAINEE	
DEPARTMENT/LOCATION	HOURS OF WORK
Office of Lawyers Professional Responsibility St. Paul, MN 55102	Part-time Permanent

DESCRIPTION:

The Office of Lawyers Professional Responsibility located in downtown St. Paul, seeks law clerk. Part-time (20 hours per week) during school year. Full-time summer.

QUALIFICATIONS:

- Excellent research and writing skills.
- Ability to establish and maintain effective working relationships with others.
- Skill in operating a personal computer with word processing and legal research software.
- Ability to communicate clearly and concisely, both orally and in writing, with a diverse group of people.
- Completion of at least one year of law school required. Second or third year law student preferred.

DUTIES:

- Legal research and drafting.

SALARY RANGE: \$19.24 - \$28.89/hour.

APPLICATION DEADLINE: September 11, 2015.

TO APPLY: Apply online at www.mncourts.gov. Include résumé and transcript.
If you have any questions, call 651-296-3952.

**Minnesota Judicial Branch
Office of Lawyers Professional Responsibility
1500 Landmark Towers
345 St. Peter Street
St. Paul, MN 55102**

It is the policy of the Minnesota Judicial Branch that all decisions regarding recruitment, hiring, promotions, and other terms and conditions of employment be made without discrimination on the grounds of race, color, creed, religion, national origin, gender, marital status, status with regard to public assistance, membership or activity in a local human rights commission, disability, sexual orientation, or age.

An Equal Opportunity Employer